

## **Title V Supplemental funding: FY2017-RFGA-MC-706**

Questions received by 5 pm June 23, 2017 with responses

Questions from Representative #1:

**1. Does the Cost Reimbursement Basis require grantees to have dollar for dollar funding in their budget? Example: If we have a line item in our budget to pay our program director and other staff, do we have to pay them first and ask for reimbursement for their salaries? Also, must we show in our budget that we have the dollar for dollar amount available to use for the proposed project to prove that we have adequate funds?**

Response: In Attachment A, draft grant agreement, DHEC agrees to reimburse the grantee for the provision of services. The grantee must first incur the expense, then submit an invoice for payment of services rendered to request reimbursement. The organization must have the documented infrastructure capacity to operate on a cost reimbursement basis.

**2. Can in-kind service be reimbursed? Example: Can a staff work on an in-kind basis for the project, and then be reimbursed in payment from the grant funds.**

Response: Reimbursement under DHEC grant agreements are for actual allowable costs incurred. Grantees must provide supporting documentation for expenditures to request reimbursement.

**3. Can we serve only girls if we can justify the need to target this population?**

Response: The target population for this funding announcement is high-risk males and females ages 10-19 who reside in priority county areas shown in Table A on page 5 of the RFGA. High risk youth, as defined by the federal program, include those who are homeless, in foster care, live in geographic areas with high teen birth rates, or who come from racial or ethnic minority groups with disparities in teen birth rates. Applicants may propose to serve a subset of the population described above. <https://www.acf.hhs.gov/fysb/resource/aegp-fact-sheet>

**4. Is there a cap on the lowest dollar amount we can apply for? if so, what is the cap.**

Response: The dollar amount awarded to the selected applicant(s) will be based on fund availability and the strength of applications submitted in response to the RFGA as determined by the review panel. There is no restriction on the lowest dollar amount that an applicant may request.

**5. If we propose to take a group of youth in our proposed program to speak on the advantages of SRA Education to legislators and community leaders, is this considered lobbying and political education:**

Response: According to the FY 2016-17 Funding Announcement from the US Department of Health & Human Services for Title V State Abstinence Education grants, funds under this announcement cannot be used for the following purposes:

- To supplant or replace current public or private funding;
- To supplant ongoing or usual activities of any organization involved in the project;
- To purchase or improve land, or to purchase, construct, or make permanent improvements to any building;
- To reimburse pre-award costs;
- To support planning efforts and other activities associated with the program or application; or
- For fundraising, political education, or lobbying activities. (45CFR Part 93)

**6. If my organization applies for funding through Title V current RFP and is awarded funding, would we be eligible to apply for Title V Funding this fiscal year if another RFP becomes available?**

Response: An organization that meets eligibility requirements in an RFGA may apply for that funding opportunity. Receiving an award under one RFGA would not prohibit an organization from applying in response to another RFGA.

Questions from Representative #2:

**1. On page 5, the RFGA states, "Current sub-grantees provide direct services to adolescents in schools and/or community organizations physically located in the following counties:" and goes on to list the counties. Are all the counties listed funded in the October 1, 2017 – September 30, 2018 funding period?**

Response: Current programs funded by Title V in the counties listed continue through September 30, 2017. Current Title V sub-grantees with continuing funding for October 2017-September 2018 will be asked to submit annual work plans by August 15, 2017, which include specific locations of service (county and school or other setting) for the 2017-2018 period. At that time the program will coordinate with sub-grantees to ensure that duplication of services does not occur.

**2. On page 4 under C. Cost Sharing/Match Requirements, it says, DHEC will commit state funding if provisos are approved and that if they are not approved or don't cover the amount of match required, sub-grantees will have to provide a**

**match. Further on page 12 under 5. Budget Narrative and Summary, we are told a sample budget summary is provided (Attachment B). The sample budget summary includes an in-kind column. Are applicants expected to develop a budget showing in-kind support? If so, what is the anticipated amount of in-kind expected for the applicants to show?**

Response: We have recently learned that DHEC has received proviso funding for Abstinence Education in the SC 2017-18 state budget. This state funding will be applied to the required 43% state match of the expanded total programmatic budget, which will leave \$9,900 that grantees will be asked to assist in providing towards the required match. The match may be state dollars, local government dollars, private dollars such as foundation dollars, or in-kind support.

**3. On page 13, under 5. Budget Narrative and Summary Allowable Categories, Operational Expenses includes "consultants," where former RFGAs listed "contractual", and in Attachment B the sample budget summary does not include "consultants" or "contracts". If the applicant plans to contract with others for services in the grant, how should they be listed in the budget? Also, in former RFGAs there was an "Other" category where we listed things like training expenses. According to the sample budget summary, would this type expense now be listed under "Grant Agreement Services Costs"? Is this also where we might now list contracts with other providers like our independent evaluator?**

Response: Attachment B is intended to be a sample budget template. Applicants may add sub-categories under Operational Expenses as indicated for their proposed program (consultants, supplies, training costs, etc.).

Please note in Attachment A (Draft Grant Agreement), on page 18 in F. Terms and Conditions, 2. Subgrant Agreements: Grantee shall not subcontract any of the work or services covered by this Grant Agreement without the prior written approval of DHEC.

For proposed subcontracts, applicants should include the following information in the budget narrative:

- Name of Organization
- Method of Selection (if sole source, must be justified)
- Period of Performance
- Description of Activities
- Itemized Budget (must include same details as overall budget)
- Provide justification for using a contractor and how it relates to the specific program objectives.