

Minutes of the Renal Dialysis Advisory Council Meeting on 3/9/16

Attended: Greg Smith, John Durham, Jennette Willoughby, Brian Powell, Rob Yellowhorse, David Fiorini, Charlene Bell, Joseph Chandler, Sandra Johnson, Katina Roseborough

The meeting was called to order by Dr. Smith and the minutes of March 9, 2015 were approved.

David Fiorini read notification statement

1. OLD BUSINESS:

- Recommendation for one (1) Member of the General Public: Jervelle Fort was received as a recommendation.
- Recommendation for one (1) member by the Council of Renal Nutritionists: Jennette Willoughby was received as a recommendation.
- Recommendation for one (1) member by the South Carolina Chapter of the National Association of Patients on Hemodialysis and Transplants-Carolyn Muhammad was received as a recommendation
- One (1) member by the South Carolina Kidney Foundation is still needed for the council- Dr. Smith requested a list of the positions that we have and don't have and he will work on it.

2. NEW BUSINESS:

- No new members
- Introduction of present members and attendees
- Inspection Overview: Joseph Chandler discussed the top citations from 8/1/2015-2/1/16 that were cited at renal dialysis centers:
 - Medication Storage-cabinets and fridges unlocked
 - Employees had not received a physical examination within one (1) month prior to patient contact; New employees had not received a two (2) Step TB Skin Test prior to patient contact
 - No documentation of weekly doctor's visits not in patients' files; or, could not determine if doctor visit(s) were made or completed
 - Documentation of monthly medication review unavailable
 - Laboratory Supplies: Expired lab supplies
 - Housekeeping: overflow of trash cans at patient stations.
 - Accident/Incident Reports not reported to DHEC within 10 days (specifically hospitalizations)
 - Instructions in procedures to follow during medical emergencies which may arise during hours (after hours) not available in patients' charts.
 - Care Plans either not signed by the patient or legal guardian or not completed.

- Medical Records Room either left unlocked/unattended
 - E-Kit: Medications removed from the E-Kit are not being replaced
 - Overflow of sharps disposal system
- TB Testing For Staff Members
 - All new staff members shall have a two (2) step prior to patient contact. A documented one (1) step within the previous 12 months (365 days) can serve as the 1st step and then the 2nd step given within 3 months prior to patient contact
- Incident/Accident Reporting: Was discussed by Joseph Chandler during the Inspection Overview
- CMS Updates: no updates/No CMS staff members present
- Next Meeting Scheduled for September 7, 2016 at 10:30 AM

As there was no further business, Dr. Smith made a motion to adjourn, Dr. Powell seconded it, and Dr. Smith adjourned the meeting