



SOUTH CAROLINA ATHLETIC TRAINERS' RENEWAL APPLICATION

Dear certified athletic trainer:

It is time to renew your South Carolina State Certification.

Please complete the renewal form and return with the following items required for renewal:

1. **A check for \$40.00* made out to the SC Department of Health and Environmental Control.**
2. **Copies of your 2 DHEC CEU cards from the SCATA Meeting (Any other CEUs must be pre-approved by Kevin Ennis prior to submitting your renewal application. Mr. Ennis may be contacted at 843-838-5907 or at kevin.ennis@rocketmail.com).**
3. **A copy of a current CPR card.**

*To avoid a late fee of fifteen dollars (\$15.00 for a total of \$55.00), send in all renewal materials and your check prior to _____. A restoration fee of one hundred dollars (\$100.00 for a total of \$140.00) will be charged for failure to renew within six months of one's expiration date. A twenty dollars (\$20.00) fee will be assessed for returned checks.

Date: _____

Name: _____

SC athletic trainer certification number _____

Address at which you wish to receive your mail:

Is the above address a: () new address () home address () work address

Phone number _____ (work) _____ (home)

E-mail address _____

Current job setting (Please check all that apply):

- | | |
|--------------------|---------------------|
| 1. () college | 4. () hospital |
| 2. () high school | 5. () professional |
| 3. () clinic | 6. () other _____ |

**Return to: SC DHEC-EMS and Trauma
2600 Bull St.
Columbia, S.C. 29201
Attention: Athletic Trainer Certification Program**

If you have questions, call Ms. Mary Matheson at 803-545-4273.

Instructions for form Athletic Trainers' Renewal Application

Title: South Carolina Athletic Trainers' Renewal Application

Purpose: Renewal form for all SC Athletic Trainers-they renew every 2 years.

Who will complete this form: Athletic Trainers and /or DHEC Division EMS and Trauma personnel.

Office Mechanics: This form is most often filled out by DHEC personnel and sent by mail to the Athletic Trainer as a reminder. Our retention schedule for completed forms is 2 years. At the moment copies are physically filed in the Division of EMS and Trauma, but we hope to move to a computer file soon.