



# How to B<sup>2</sup>

These guidelines for B<sup>2</sup> may be modified to meet any school's unique circumstances. To start B<sup>2</sup> at your school, contact:

Debra Briggs-Monroe  
SC DHEC  
(803)-898-3752  
[briggsmd@dhec.sc.gov](mailto:briggsmd@dhec.sc.gov)

Angie Perry  
Greenleaf Education  
(803)-367-1436  
[angieperry@greenleafedu.com](mailto:angieperry@greenleafedu.com)

## 1. Planning

- Arrange a meeting with a B<sup>2</sup> representative to set goals and a timeline for the program.
- Choose a faculty or staff member to coordinate the project.

## 2. Student Involvement – the “Clean Air Patrol”

- Recruit students to be the Clean Air Patrol. Recommend 3<sup>rd</sup> grade and older.
- Educate these students on air quality and Patrol activities, which may include:
  - Distribute surveys, flyers, and rewards (when available) to inform and encourage parents
  - Create posters and newsletter articles to raise awareness
  - Data collection (see step 3)
  - Meet with bus drivers to encourage their participation
  - Presentations to fellow students, faculty and/or parent groups
  - Students will receive special reward items for their participation

## 3. Data Collection

- Don't be scared! Data collection for B<sup>2</sup> is simple, but essential for tracking progress.
- Data collection should begin before the project starts, to determine a baseline for measuring success, and be repeated at least twice in the first year of participation.

## 4. Adopt a Policy

- Another simple but essential step, an official policy will help ensure that B<sup>2</sup> and the practice of “no idling” will continue beyond the first year.
- Place the “no idling” policy in the student/parent handbook and the school website.

## 5. Getting the Word Out

- Inform families about B<sup>2</sup> by email, flyers, posters, newsletter, surveys, and/or phone.
- Build excitement and teach all students about B<sup>2</sup>. Have special “kickoff day” promotions or events. Lesson plans available, as well as “Spare the Air” bookmarks for all students.
- Meet with the bus drivers. Work with the transportation director if necessary. Bus drivers will receive a promotional item as encouragement and to promote B<sup>2</sup> daily.
- Post “no idling” signs (up to 5 will be provided) on campus as a reminder to drivers.

## 6. Keep it Going

- Make a plan for continuing B<sup>2</sup> into the second year. Reinforce the message and track progress. Recruit a new Clean Air Patrol if necessary.
- Consider other projects to improve air quality. Visit [www.greenstepschools.com](http://www.greenstepschools.com) for ideas. Some examples from other schools are:
  - Planting trees/landscaping to reduce mowing area
  - Recycling and waste reduction
  - Start a walk/bike to school program
  - Encourage carpooling to reduce traffic
  - Energy conservation
  - Communicating climate change