

COMMUNITY RESIDENTIAL CARE FACILITY WALK-THRU CHECKLIST

Reg 61-84, Standards For Licensing Community Residential Care Facilities

Facility _____

Date _____

<u>SECTION</u>	<u>CLASS</u>	<u>DESCRIPTION</u>
___ 103.B	II	Copy of 61-84
___ 103.E	I	Bed capacity _____ Census _____
___ 103.H	II	License posted in a conspicuous place
___ 503.A-C	I	Appropriate staffing
___ 704.A	III	Record accommodations appropriate and secure
___ 903.D	III	Adequate recreational supplies
___ 903.E	III	Monthly recreational schedule posted
___ 905.A-D	I	No restraints used unless in emergency/documentated
___ 1001.B	II	Bill Of Rights/Omnibus Adult Protection Act posted
___ 1206.A-G	I	Meds properly stored
___ 1300		Meal service (use form)
___ 1402	III	Emergency numbers posted
___ 1503.B	I	Evacuation plan posted
___ 1601.A	II	Maintenance
___ 1703.A	I	Interior housekeeping to include safe storage of harmful agents
___ 1703.B	II	Exterior housekeeping
___ 1704	I	Proper disposal of infectious waste
___ 1705.A-D	II	Proper pet handling
___ 1706.A-B	II	Proper handling of clean/soiled linens
___ 2201.A-D	I	Proper installation, location, & maintenance of fire extinguishers
___ 2205	I	Proper storage & handling of flammable liquids
___ 2206.A-B	I	Proper storage & handling of flammable gases (including no smoking sign)
___ 2207.A	I	Facility free of fire hazards or impediments to fire prevention
___ 2207.B	I	No portable heaters
___ 2207.C	I	Screens/Partitions in front of fireplaces/stoves
___ 2301.C-D	I	Requirements for locked doors met
___ 2301.E	I	Requirements for fire alarm pull station met
___ 2301.F	I	Halls free of obstructions
___ 2301.G	I	Residents requiring physical/verbal assistance to exit not located above/below exit floor
___ 2403.A	I	Water temp 100-120°
___ 2403.D	I	Laundry water temp 160° or <110° if bleach and hot air dry Used
___ 2503.A-E	I-III	Adequate lighting
___ 2506.A-C	I	Proper exit signs
___ 2507.A-D	I	Proper emergency electric services

COMMUNITY RESIDENTIAL CARE FACILITY WALK-THRU CHECKLIST (CONT'D)

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Facility _____

Date _____

<u>SECTION</u>	<u>CLASS</u>	<u>DESCRIPTION</u>
___2601.C	II	Facility temperature 72-78° in resident areas
___2601.F	II	Air filters clean
___2601.H	II	Bath/Restroom windows operable or mechanical ventilation
___2702.A	II	Resident room furnishings
___2702.C	I	No beds in locations other than resident rooms
___2702.D	II	For new facilities, no more than 3 beds per resident room (see section 103.C for existing)
___2702.G	II	Portable commodes used only at night or temporary illness, and suitably stored at all other times
___2702.H	I	Side rails utilized when ordered by a physician or other authorized healthcare provider
___2702.I	III	Privacy arrangements for semi-private room
___2702.J	III	One full-length mirror in each resident room
___2703.D	II	3 feet between beds
___2704.D	II	Liquid soap in public restroom and bathrooms used by more than one resident, and individual sanitary method of drying hands available at each lavatory
___2704.F	II	All tubs, showers, and toilets equipped with grab bars
___2704.K	II	Mirror above each lavatory in bathroom
___2704.L	II	Adequate supply of toilet paper in each bathroom
___2704.M	II	Waste receptacle in restroom (women's covered)
___2704.N	II	Bar soap and linens furnished to each resident
___2708.A-F	II	Appropriate ramps installed
___2711	II	Screens for windows/doors intended for ventilation
___2714.A	III	Adequate storage areas provided
___2714.C	I	18" clearance in storage areas between top of stored items and sprinkler heads
___2714.E	III	Storage buildings secured and accessible
___2714.F	I	In mechanical rooms used for storage, items located away from mechanical equipment and not type to create fire hazard
___2714.G	III	Supplies/Equipment not stored directly on floor; supplies and equipment susceptible to water damage not stored under sinks
___2715.A-B	III	Telephone service accessible to residents and staff
___2717.A	I	Unsafe outdoor areas protected from residents
___2717.E	III	Sufficient number of outside tables and chairs for Residents