

# South Carolina Department of Health and Environmental Control

## HOPWA FY 2012 Grant Year Request for Applications

### REQUEST FOR APPLICATIONS

**CFDA Number: 14.241**

**Posting Date: January 20, 2012**

**Deadline/Closing Date for Applications: By 2:30 PM on February 21, 2012**

**Proposals to be sent/delivered to:**

Noreen O'Donnell  
Ryan White/HOPWA Program Manager  
SC DHEC  
STD/HIV Division  
1751 Calhoun Street  
Columbia, SC 29201

DHEC launches its first request for Applications for the funds administered by DHEC for the State of South Carolina from the U.S. Department of Housing and Urban Development (HUD) "Housing Opportunities for Persons with AIDS" (HOPWA) Program under a new grant Disbursement Program. Acceptable applications that will be considered as part of this grant program are those that support the activities, goals and objectives as required by HUD for the HOPWA program. The use of these funds is subject to all federal and state requirements as outlined in the scope of work and funds may not be used for any other purpose. DHEC reserves the right to determine whether or not a proposal falls within the scope of services and is eligible under the stated guidelines. Applications are only accepted during the Request for Applications period and will be evaluated by independent evaluators based on award criteria stated in the solicitation.

It is the intent of the State of South Carolina, South Carolina Department of Health and Environmental Control (DHEC) to accept grant applications to for an agency to become a "Project Sponsor" providing emergency housing assistance, defined as short-term rent, mortgage and utility payments, permanent housing placement and supportive services for persons with HIV disease who are homeless or who are at risk of becoming homeless. This request for applications is only for one (1) service area of the state : Chesterfield, Darlington, Florence, Marlboro, Dillon, and Marion counties. The Project Sponsor shall use the Federal HOPWA funds administered by DHEC, to provide services to eligible persons in the same or substantially similar manner as detailed in DHEC's Action Plan submitted to HUD through the South Carolina Department of Commerce.

The anticipated amount of the award for the service area (based on current year grant funding) is as follows:

1) Chesterfield, Darlington, Florence, Marlboro, Dillon, and Marion Counties: \$159,570.

**Eligibility:** Organizations with a minimum of three years of established history of providing housing services to eligible persons with HIV/AIDS as outlined in the Scope of Services.

**How to Apply:** Eligible applicants must submit the required documents to:

Noreen O'Donnell  
Ryan White/HOPWA Program Manager  
SC DHEC  
STD/HIV Division  
1751 Calhoun Street  
Columbia, SC 29201

**Please see section IV. Information for Applicants to Submit** for additional details regarding information to be included with your submission. A cover letter should be included and signed by an authorized agent or other official company personnel.

**Deadline:** The deadline for all applications is February 21, 2012 at 2:30 PM

**Questions & Answers will be accepted at any time before the closing date. All questions must be submitted in writing to Noreen O'Donnell at [odonnet@dhec.sc.gov](mailto:odonnet@dhec.sc.gov).**

**Available Funding Date:** Contingent upon available funds, anticipated to be awarded by HUD no later than April 15, 2012.

Final selection of all successful applicants will be made and notifications released by March 1, 2012.

Final Grant Agreements will be executed by March 15, 2012 with an April 1, 2012 start work date.

**Budget Form for HIV AIDS Proposals:** Every application under the DHEC Reimbursement Program must be accompanied by a budget form and a statement that the project can be carried out for the budget requested. A budget template is attached in Attachment 4. Applications received without a budget proposal will be rejected and not reviewed by the review panel.

For more information about this Request for Application process, please visit our website at [www.dhec.sc.gov](http://www.dhec.sc.gov).