

Annual South Carolina School Health LPN of the Year Award (2009) **REVISED DEADLINE**

The SC School Health LPN of the Year Award is presented annually by the SC Department of Health and Environmental Control and the SC Department of Education to publicly recognize the outstanding contributions of a Licensed Practical Nurse (LPN) practicing in a school setting in our state. Nominators may nominate more than one person, but not more than one person from the same school district. Feel free to make additional copies of this form as needed. Nominations submitted without the required documentation will not be considered.

To nominate an LPN for this Award:

1. Read the entire Award information packet, paying close attention to the “Eligibility Criteria” and the “Weighting Factors.”
2. Complete and submit the nomination packet by Monday, November 2, 2009. A principal or other school personnel may initiate nominations, but an RN or LPN currently practicing in a school setting must complete the question regarding the nurse’s practice. Letters of support from other disciplines are welcome.
3. Submit **the original and five (5) copies** of your nomination packet for distribution to the Selection Committee by **Friday, November 20, 2009** to:

Cathy Young-Jones, RN, MSN
School Health Nurse Consultant
SC DHEC – Women & Children’s Services
1751 Calhoun Street
Columbia, SC 29201

Note: Your submission must be postmarked on or before **Friday, November 20, 2009**. If you have any questions or concerns, please contact Cathy Young-Jones at (803) 898-0850 or via email at youngjcm@dhec.sc.gov.

ANNUAL SOUTH CAROLINA SCHOOL HEALTH LPN OF THE YEAR AWARD (2009)

I. Purpose:

To annually select and publicly recognize a Licensed Practical Nurse (LPN) practicing in a school setting for his/her outstanding contributions in the field of school nursing.

II. Eligibility Criteria:

- A. Licensed Practical Nurse currently employed as a full time school nurse in South Carolina.
- B. A minimum of three years experience in school nursing.
- C. Previous nomination does not preclude re-nomination.
- D. Past recipients may not be re-nominated.
- E. Consistently demonstrates outstanding commitment, competence and compassion in the provision of school health services.
- F. Completion of documentation on page 2 of the nomination form by an RN or LPN who is currently practicing nursing in a school setting.

III. Weighting Factors:

- A. Evidence of ability to work with clients in the context of family.
- B. Documentation that nominee is actively seeking advancement through nursing education and/or continuing education activities.
- C. Membership and active participation in a nursing organization for Licensed Practical Nurses such as the National Federation for Licensed Practical Nurses or membership with the National Association of School Nurses / SC Association of School Nurses.
- D. Required documentation found on page 2 of the nomination form. (Letters of support from other disciplines welcome).

IV. Selection Process:

- A. Nomination instructions and forms will be distributed to nurses practicing in school settings.
- B. All complete nomination packets received or postmarked by the deadline date of **Friday, November 20, 2009** will be considered for the award.
- C. Nomination packets will be distributed to the Selection Committee. The Selection Committee, which is appointed by the School Health Nurse Consultant, will consist of five LPNs. The preferred Selection Committee will be comprised of at least one member of the SC Federation of Licensed Practical Nurses and one LPN member of the Annual School Nurse Conference Planning Committee.
- D. The Selection Committee members, acting with complete regard for the confidentiality of the process will consider all of the nominees submitted, select their individual choice for the School Health LPN of the Year, and return the name to the School Health Nurse Consultant.
- E. The School Health Nurse Consultant will work with the School Nurse Conference Planning Committee to tally the results and finalize plans for presentations during the Awards Breakfast at the Annual School Nurse Conference.

Nomination: SC School Health LPN of the Year (2009)

NOTE: A principal or other school personnel may initiate nominations; however, an RN or LPN currently practicing in a school setting must complete the question on page 2 of this form.

I/We wish to place in nomination:

Name & Title: _____

Address: _____

School District: _____

Nominee Employed Full Time in School Setting: Yes No

Number of Years of School Nursing Experience: _____

Is this nominee a past recipient of the SC School Health LPN of the Year Award:

Yes No I'm not sure

Name of Person(s) Submitting Nomination:

Name: _____

Title: _____ Phone #: _____

Address: _____

Name and Title of Nurse Submitting Nomination (if different from above)

School District: _____

Signature of Person Submitting Nomination

Signature of Nurse Submitting Nomination

Nomination: SC School Health LPN of the Year (2009)

Note: the RN or LPN submitting the nomination should answer this question.

What do you consider to be the major contributions of the nominee in the field of school nursing in the following areas?

- (a) Provider of Client Care
- (b) Program Management
- (c) Health Education
- (d) Professional Development
- (e) Communication Skills
- (f) Ability to Recognize Deviations from the Applicable Plan of Care or Health Status
- (g) Ability to Respond to Emergencies

Please review the weighting factors prior to preparing your response to the question.

The question has seven components. Your response for each component may be no longer than one page, thus your total response to the question will be no longer than 7 pages. Responses must be typed in a font not less than 12.

You may submit letters of endorsement from disciplines other than nursing. Letters of endorsement are NOT counted as part of the 7 pages noted above.