



HEALTH REGULATION- EMPLOYEE DATA SHEET

Supervisor's Initial: _____ Employee's Initial: _____

Name (Last, First): _____

DATE: _____

Title: _____

800 mHz Radio Call Sign: _____

Immediate Supervisor: _____

Pager #: _____ DHEC # BB: _____

Head Quarters: Office Residence

DHEC Office Number: _____

Security Program Account/Employee: (Check all that Apply)

- AIMS (Certification)
- Application Xtender
- ASPEN Suite (Certification)
- Calibrating Lab/ Lab View Program
- CARS
- CBES/MBES (Certification)
- Criminal Background Checks
- DISCOVERE
- DMS (Certification)
- DMV Web Member
- DOCVIEW
- EFIS
- GoToMyPC Account
- Increased Controls Toolbox (Rad. Mat.)
- Limited AIMS of Radiological Health Inventory
- MPRIS (X-Ray)
- National Material Events Database
- National Registry of EMT (HFR)
- National Source Tracking System (Rad. Mat.)
- NEMSIS Data System (EMS)
- OSCAR/ODIE
- PAIS
- PERSONNEL (Mainframe)
- Position of Pub. Trust Clearance
- SafeBoot
- Sealed Source and Device Registry (Rad. Mat.)
- SIPS
- SSIS
- ViconNet
- VPN
- Wireless
- If other, please identify
- OTHER: _____

Required Training- Employee(Complete Part I)/Supervisor(Complete Part I&II):

*(Check all courses that have been completed) ****HIPAA 202 and CLAS are taken ANNUALLY*****

PART I

PART II

- Basic Customer Services
- Cultural Competence
- Culturally and Linguistically Appropriate Service (CLAS) **Date:** _____
- DHEC Orientation
- HIPAA 101
- HIPAA 202 (IF applicable) **Date:** _____
- An Orientation to DHEC's Role in Emergency Operations **Date:** _____
- Fourth Generation Management
- Introduction to Supervision
- Personnel Practices
- Sexual Harassments

Emergency Response: (Check if applicable)

- DHEC-EOC
- EMS-ERT
- Fire Investigations
- HAM CALL SIGN
- HAZMAT ERT
- HLEST
- RAD
- SEOC

Alternative Work Schedule (AWS): (Check if applicable)

- NO
- 4/5
- 9/10
- Other