



# Covered Electronic Devices Manufacturer Registration Form

Bureau of Land and Waste Management

In accordance with South Carolina Title 48, Chapter 60 South Carolina Manufacturer Responsibility and Consumer Convenience Information Technology Equipment Collection and Recovery Act, the manufacturers of consumer computers, printers, monitors and televisions may not sell or offer for sale a covered device in South Carolina unless the manufacturer provides a recovery program at no charge or provides a financial incentive of equal or greater value. Additionally, the manufacturers of television and computer monitor devices must report certain information to the Department in order that the Department may calculate market share recycling obligations.

This registration process is provided for the manufacturers of covered computer devices, covered computer monitor devices and covered television devices in order that they may document to the satisfaction of the Department that they have met the requirements of the Act and that their devices may be sold in the State of South Carolina.

“Covered computer device” means a desktop, laptop or notebook computer or a printing device marketed and intended for use by a consumer, but does not include a covered television device. “Covered computer monitor device” means a display device typically manufactured without an internal tuner that can display pictures and sound and is designed for use with a desktop computer. “Covered television device” means a device that contains a tuner with a viewable screen of nine inches or larger marketed and intended for use by a consumer.

To view a full copy of the requirements of the law, including the applicable definitions, please visit [www.scdhec.gov/e-cycle](http://www.scdhec.gov/e-cycle).

## PART A: Manufacturer Type (Check all that apply.)

<input type="checkbox"/> Covered Computer Devices Manufacturer	<input type="checkbox"/> Covered Computer Monitor Devices Manufacturer	<input type="checkbox"/> Covered Television Devices Manufacturer
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## PART B: Registration Type (Select one.)

<input type="checkbox"/> Initial	<input type="checkbox"/> Annual	<input type="checkbox"/> Update/Modify Information ONLY
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## PART C: Manufacturer Information

1. Manufacturer Name:
2. Recycling Website:
3. Manufacturer's Toll-Free Recycling Telephone Number:

## PART D: Contact Information

4. Name:	5. Title:	
6. Company/Organization (if different from Manufacturer):		
7. Telephone Number:	8. Email Address:	
9. Mailing Address:		
City:	State:	Zip:
10. County (if not United States):		

## PART E: Billing Contact Information

11. Name:	12. Title:	
13. Company/Organization (if different from Manufacturer):		
14. Telephone Number:	15. Email Address:	
16. Mailing Address:		
City:	State:	Zip:
17. County (if not United States):		

## PART F: Representative Organization (RO)

18. Are you a member of a Representative Organization?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
19. If you answered NO, are you considering becoming a participant in an RO?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**PART G: Covered Computer Devices Brands Owned or Licensed**

20a.	Weight of COMPUTERS (e.g., desktops, notebooks, laptops), including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):	lbs.
20b.	Units of COMPUTERS (e.g., desktops, notebooks, laptops), including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):	Units
20c.	List all recoverers used:	
21a.	Weight of PRINTERS, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):	lbs.
21b.	Units of PRINTERS, including online sales attributable to South Carolina, sold during the prior calendar year during the prior calendar year (January 1 to December 31, ):	Units
21c.	List all recoverers used:	

**PART H: Covered Computer Monitor Devices Brands Owned or Licensed**

22.	Please list all computer monitor brand names either owned or licensed by the manufacturer or brand logos for which the manufacturer has legal responsibility.	

**PART I: Covered Computer Monitor Sales and Recovery***(NOTE: This section must be completed after December 31 and before February 15 of each calendar year).* Please check if an RO is reporting on your behalf.

23.	Weight of covered computer monitors sold in the United States during the prior calendar year (January 1 to December 31, ):	lbs.
24.	Weight of covered computer monitors, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):	lbs.
25a.	Weight of covered computer monitors, including online sales attributable to South Carolina, recycled during the prior calendar year (January 1 to December 31, ):	lbs.
25b.	List all recoverers used and the quantity recycled:	
25c.	Were any recycling pounds purchased?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If YES, provide the name of the collector (i.e., recycler or other third-party collector) from whom pounds were purchased and source (i.e., county program, city program or other generator) from whom pounds were purchased:	
	Provide the pounds purchased from each collector and source:	lbs.
26.	Provide a list of County Names where items collected and recycled:	
27.	Units of covered computer monitors, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):	Units

**PART J: Covered Television Device Brands Owned or Licensed**

28.	Please list all television brand names either owned or licensed by the manufacturer or brand logos for which the manufacturer has legal responsibility.	

<b>PART K: Covered Television Devices Sales and Recovery</b> <i>(NOTE: This section must be completed after December 31 and before February 15 of each calendar year).</i>		<input type="checkbox"/> Please check if an RO is reporting on your behalf.
29. Weight of covered televisions sold in the United States during the prior calendar year (January 1 to December 31, ):		lbs.
30. Weight of covered televisions, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):		lbs.
31a. Weight of covered televisions, including online sales attributable to South Carolina, recycled during the prior calendar year (January 1 to December 31, ):		lbs.
31b. List all recoverers used and the quantity recycled:		
	lbs.	lbs.
31c. Were any recycling pounds purchased?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If YES, provide the name of the collector (i.e., recycler or other third-party collector) from whom pounds were purchased and source (i.e., county program, city program or other generator) from whom pounds were purchased:		
Provide the pounds purchased from each collector and source:		lbs.
32. Provide a list of County Names where items collected and recycled:		
33. Units of covered televisions, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31, ):		Units
<b>PART L: Exceedance Credits for Computer Monitor Manufacturers and Television Manufacturers</b>		
34. Exceedance Credits Earned:		
35. Exceedance Credits Redeemed:		
36. Exceedance Credits Sold:		
37. Exceedance Credits Purchased:		
38. Provide a list of manufacturer names, county of origin for the material and dates of transactions.		
Manufacturer:	County:	Transaction Date:
<b>PART M: Collection and Recovery Plan for the Recovery of Consumer Computers, Televisions, Printers, and Monitors Generated in South Carolina (Check all that apply.)</b>		
39. We work collectively and cooperatively with other manufacturers to collect the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors
40. We provide a recovery program to consumers at no charge for the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

41. We provide a financial incentive equal of greater value, such as a coupon, for the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors
42. We offer a mail-back system in which a consumer can return the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors
43. We provide collection sites at which a consumer can return the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

Please list collection sites:

44. We provide collection events to collect the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

Please list date and location of collection events planned or completed.

Location:	Date:
Location:	Date:
Location:	Date:

45. We work with retailers to accept the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

46. We work with recyclers to accept the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

47. We work with reuse organizations or non-profits to accept the following devices:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

Please provide the name(s) of the reuse organizations or non-profits used to accept covered devices:

**TO BE COMPLETED AFTER DECEMBER 31**

48. Please explain any changes to the plans outlined in your original registration for the questions 39 through 47.

**PART N: Collection and Recovery Plan for the Recovery of Consumer Monitors and Televisions Generated in South Carolina**  
(Check all that apply.)

49. We plan to participate as part of a Representative Organization to collect the following:	<input type="checkbox"/> Covered Computers	<input type="checkbox"/> Covered Printers
	<input type="checkbox"/> Covered Televisions	<input type="checkbox"/> Covered Monitors

**PART O: Authorization and Affirmation of Validity**

I affirm that the information contained in this registration is true and complete, and that I am authorized to act for the manufacturer listed above. I also affirm that recoverers must be compliant with the Responsible Recycling (R)(2) Practices and e-Stewards or other certification programs recognized by DHEC or the U.S. Environmental Protection Agency.

Typed Name or Signature of Authorized Representative:

Title/Position:	Date:
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**NOTICE: Annual Registration Fees**

Manufacturers that sell 500 or fewer of a type of device are not required to pay a registration fee.	Manufacturers of more than one type of device are not required to pay more than one (1) registration fee.
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# Instructions for Covered Electronic Devices Manufacturer Registration Form

## PART A: Manufacturer Type (Check all that apply.)

Check if you are the manufacturer of Covered Computer Devices, Covered Computer Monitor Devices and/or Covered Television Devices.

## PART B: Registration (Select one.)

Select if this is the initial registration, annual registration or an update/modification to a registration.

## PART C: Manufacturer Information

1. Provide the name of the manufacturer and not the brand.
2. Provide a website address for the recycling program.
3. Provide a toll-free recycling telephone number for the manufacturer.

## PART D: Contact Information

4. Provide the name of the contact person for this program.
5. Provide the title of the contact person.
6. Provide the name of the company or organization if it is different from the Manufacturer.
7. Provide the telephone number for the contact person.
8. Provide the email address for the contact person.
9. Provide the mailing address for the contact person.
10. Provide the country for which the contract person is located if not the United States.

## PART E: Billing Contact Information

11. Provide the name of the billing contact person for this program.
12. Provide the title of the billing contact person.
13. Provide the name of the billing company or organization if it is different from the Manufacturer.
14. Provide the telephone number for the billing contact person.
15. Provide the email address for the billing contact person.
16. Provide the mailing address for the billing contact person.
17. Provide the country for which the billing contract person is located if not the United States.

## PART F: Representative Organization (RO)

18. Check "YES" if a member of a Representative Organization or check "NO" if not a member of a Representative Organization. Also describe plans to join an RO.

## PART F: Covered Computer Devices Brands Owned or Licensed

19. Provide a list of computer brands either owned or licensed by the manufacturer or brand logos for which the manufacturer has legal responsibility.

## PART G: Covered Computer Sales

- 20a. Provide the weight of computers (e.g., desktops, notebooks, laptops), including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).
- 20b. Provide the number of units of computers, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).
- 20c. Provide a list of recoverers used to collect and recycle computers.
- 21a. Provide the weight of printers, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).
- 21b. Provide the number of units of printers, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).

- 21c. Provide a list of recoverers used to collect and recycle printers.

## PART H: Covered Computer Monitor Devices Brands Owned or Licensed

22. Provide a list of computer monitor brand names either owned or licensed by the manufacturer or brand logos for which the manufacturer has legal responsibility.

## PART I: Covered Computer Monitor Sales and Recovery

(NOTE: This section must be completed after December 31 and before February 15 of each calendar year.)

Please check the box if an RO is reporting on your behalf.

23. Provide the weight of computer monitors sold in the United States during the prior calendar year (January 1 to December 31).
24. Provide the weight of computer monitors, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).
- 25a. Provide the weight of computer monitors, including online sales attributable to South Carolina, recycled during the prior calendar year (January 1 to December 31).
- 25b. Provide a list of recoverers used to collect and recycle computer monitors and provide the quantity recycled.
- 25c. Check "YES" if pounds were purchased or check "no" if pounds were not purchased.

If you check "YES", then provide the name of the collector (i.e., recycler or other third-party collector) from whom pounds were purchased.

Provide the source (i.e., county program, city program or other generator) from pounds were purchased.

Provide weight of pounds purchased.

26. Provide a list of county names where items collected and recycled.
27. Provide the number of units of computers, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).

## PART J: Covered Television Device Brands Owned or Licensed

28. Provide a list of television brand names either owned or licensed by the manufacturer or brand logos for which the manufacturer has legal responsibility.

## PART K: Covered Television Devices Sales and Recovery

(NOTE: This section must be completed after December 31 and before February 15 of each calendar year.)

Please check the box if an RO is reporting on your behalf.

29. Provide the weight of televisions sold in the United States during the prior calendar year (January 1 to December 31).
30. Provide the weight of televisions, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).
- 31a. Provide the weight of televisions, including online sales attributable to South Carolina, recycled during the prior calendar year (January 1 to December 31).
- 31b. Provide a list of recoverers used to collect and recycle televisions and provide the quantity recycled.
- 31c. Check "YES" if pounds were purchased or check "NO" if pounds were not purchased.

If you check "YES" then provide the name of the collector (i.e. recycler or other third-party collector) from whom pounds were purchased.

Provide the source (i.e., county program, city program or other generator) from pounds were purchased.

Provide weight of pounds purchased.

32. Provide a list of county names where items collected and recycled.
33. Provide the number of units of computers, including online sales attributable to South Carolina, sold during the prior calendar year (January 1 to December 31).

## PART L: Exceedance Credits for Computer Monitor Manufacturers and Television Manufacturers

34. List exceedance credits earned.
35. List exceedance credits redeemed.
36. List exceedance credits sold.
37. List exceedance credits purchased.
38. Provide a list of manufacturer names, county or origin for the material and dates of transactions.

## PART M: Collection and Recovery Plan for the Recovery of Consumer Computers, Televisions, Printers, and Monitors Generated in South Carolina (Check all that apply.)

39. Select all that apply if you work collectively and cooperatively with other manufacturers to collect the following devices.
40. Select all that apply if you provide a recovery program to consumers at no charge for the following devices.
41. Select all that apply if you provide a financial incentive equal of greater value, such as a coupon, for the following devices.
42. Select all that apply if you offer a mail-back system in which a consumer can return the following devices.
43. Select all that apply if you provide collection sites at which a consumer can return the following devices.  
Provide a list of collection sites.
44. Select all that apply if you provide collection events to collect the following devices.  
Provide a list of dates and locations of collection events planned or completed.
45. Select all that apply if you work with retailers to accept the following devices.
46. Select all that apply if you work with recyclers to accept the following devices.
47. Select all that apply if you work with reuse organizations or non-profits to accept the following devices.  
Please provide the name(s) of the reuse organizations or non-profits used to accept covered devices.
48. Provide an explanation of any changes to the plans outlined in the original registration for questions 39 through 27. This question MUST be completed after December 31.

## PART N: Collection and Recovery Plan for the Recovery of Consumer Monitors and Televisions Generated in South Carolina (Check all that apply.)

49. Select all that apply if you plan to participate in an RO.

## PART O: Authorization and Affirmation of Validity

The Authorized Representative must type or sign their name to affirm that the information provided in the registration is true and complete, and that they are authorized to act for the manufacturer listed. This signature also affirms that recoverers are compliant with the Responsible Recycling (R)(2) Practices and e-Stewards, or other certification programs recognized by DHEC or the U.S. Environmental Protection Agency.