



**X-ray Facility Data/Survey Summary Sheet
Facilities With Bone Density Equipment
Division of Electronic Products**

Facility Name: _____	Survey Date: _____
Registration #: _____	Registration Sticker Present: _____
Control Manufacturer: _____	Mfr. Date: _____
Model #: _____	Serial #: _____
UNIT TYPE: Table _____ Peripheral _____ Is screening performed? Yes _____ No _____	
ROOM #: _____ Log # _____ Acceptance Date _____ Survey Date _____	

FACILITY INSPECTION FINDINGS

In Compliance	Violation	Description of Violation/Recommendation
		RHB 4.10.2.1 - Shielding. There was no shielding plan or radiation survey submitted prior to installation of this unit.
		RHB 4.10.3 - Location. The bone densitometry system is not in a controlled area. The operator, ancillary personnel, and members of the general public shall be positioned at least one meter from the patient and bone densitometry system during examination.
		RHB 3.15 - Posting Requirements. A radiation area sign is not posted.
		RHB 4.2.3 - Operating Procedures. Written operating procedures were not available. The procedures must include all items specified in RHB 4.2.3. At the time of inspection, your operating procedures did not include: <ul style="list-style-type: none"> <input type="checkbox"/> Policies and procedures for Patient Holding <input type="checkbox"/> Policies and procedures for Pregnant Workers <input type="checkbox"/> Policies and procedures for Pregnant Patients <input type="checkbox"/> Policies and procedures for Personnel Monitoring <input type="checkbox"/> Methods of Quality Assurance <input type="checkbox"/> Procedures for Training New Employees
		RHB 4.2.2. - Operator Training. X-ray operators do not possess a current, valid certificate from the South Carolina Radiation Quality Standards Association.
		RHB 4.2.15 - X-Ray Log. A patient log was not available.
		RHB 4.2.2.7 - Operator Training. Operators have not received training specific to the equipment and procedures in use at this facility, or training has not been documented.

COMMENTS:

Inspector(s): _____ **Date:** _____

Division of Electronics Products
Bone Density Equipment Inspection
DHEC 3816

PURPOSE:

The purpose of DHEC Form 3816 is to provide a record of the results of testing bone density systems for compliance with Regulation 61-64, X-rays (Title B).

EXPLANATION AND DEFINITION:

Item by Item Instruction:

Technical procedures have been written that detail the inspection of bone density equipment and the use of this form in that inspection. Please refer to "Procedures for Bone Density Systems Inspections."

OFFICE MECHANICS AND FILING:

After completion, the form is maintained in the facility's file, which is stored in the file room in numerical order.