D H E C PROMOTE PROTECT PROSPER South Carolina Department of Health and Environmental Control	Division of Procurement Services INVITATION FOR BID **AMENDMENT #2**	Solicitation Number Date Issued Procurement Officer Phone E-Mail Address Page 1 of	**IFB-34809-09/23/2008-WAT** **September 22, 2008** **Wayne A. Tesh, Jr., CPPB** Wayne A. Tesh, Jr. **(803) 898-3484** **testwa@dhec.sc.gov** 2

DESCRIPTION: Provide manila file folders (medical patients) imprinted and non-imprinted.

USING GOVERNMENT AGENCY South Carolina Department of Health and Environmental Control

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY: (Opening Date/Time): September 23, 2008 2:30 p.m. ET — See "Deadline for Submission of Offer" provision

NUMBER OF COPIES TO BE SUBMITTED: One (1) original

QUESTIONS MUST BE RECEIVED BY: September 18, 2008 2:30 p.m. ET — See "Questions From Offerors" provision

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:	PHYSICAL ADDRESS:
SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street Columbia, SC 29201	SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street, Room 1200 – Aycock Bldg. Columbia, SC 29201

See "Submitting Your Offer" provision

CONFERENCE TYPE: DATE & TIME: As appropriate, see "Conferences-Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION:

AWARD & AMENDMENTS	Award will be posted on **October 1, 2008.** The award, this solicitation, and any amendments will be posted at the following web address: http://www.scdhec.net/procurement

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		□ Sole Proprietorship □ Partnership □ Corporate entity (not tax-exempt) □ Tax –exempt corporate entity □ Government entity (federal, state, or local) □ Other _____ (See "Signing Your Offer" provision.)
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)	
TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)	STATE VENDOR NO.

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1. **QUESTION:** Is inside delivery of the File Folders required?
   ANSWER: Yes, In most instances inside delivery will be required.

2) Change Opening Date/Time
   FROM: September 23, 2008 at 2:30 p.m. ET
   TO: September 30, 2008 at 2:30 p.m. ET

3) Change award posting date:
   FROM: October 1, 2008
   TO: October 6, 2008

End of amendment #2