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**SOUTH CAROLINA  
ENVIRONMENTAL  
EXCELLENCE PROGRAM**

**A voluntary program for companies committed to continuous  
environmental improvement in order to protect and preserve  
South Carolina's environment.**

*Sponsored by*

South Carolina Department of Health and Environmental Control Environmental  
Technical Committee, South Carolina Chamber of Commerce South Carolina  
Chapter Sierra Club  
South Carolina Wildlife Federation  
League of Women Voters of South Carolina  
South Carolina Energy Office  
South Carolina Pulp & Paper Association  
South Carolina Department of Natural Resources

**[www.scdhec.gov/sceep](http://www.scdhec.gov/sceep)**

## *Purpose*

To encourage organizations to become environmental leaders by making a voluntary commitment to promote and practice pollution prevention, energy and other resource conservation, and to strive for continuous environmental improvement.

## *Eligibility*

Any South Carolina organization or facility (defined to mean any site, manufacturing or natural resource management operation, or any business or municipal activity that is regulated under any provision of the state's environmental laws) is eligible to participate. Applicants must be committed to reducing waste streams and other environmental impacts through pollution prevention activities, and/or through reducing energy or other resource consumption with the goal of improving South Carolina's environment.

## *Benefits*

Participation in the Environmental Excellence Program provides the following benefits:

- Public recognition among customers, business associates, the community, and the state's regulatory agencies that your organization or facility is committed to environmental leadership;
- Membership on the Environmental Excellence Council which provides networking opportunities with other members, and forums to discuss regulatory issues and to exchange ideas;
- Access to S.C. DHEC senior leadership;
- Opportunities for regulatory flexibility on identified issues;
- Eligibility for awards such as the SC Energy Office special energy conservation awards;
- Opportunities for other environmental activities including corporate mentoring, technology transfer assistance, and information exchanges; and
- Use of the SCEEP logo.



## *Program Requirements and Application Instructions*

An organization or facility may become a member of the South Carolina Environmental Excellence Program by providing the following information in the order listed as an attachment to the signed applications form:

1. A brief description of your organization or facility and the nature of your business. Relevant information includes products or services, general processes used, general description of raw materials used, waste generated, size and nature of workforce, and any environmental considerations particular to your site. (e.g. located adjacent to river flood plan, etc.). When using acronyms, please define them within the application.
2. A brief description of the organization's or facility's compliance record during the past five years, noting such things as numbers of permit exceedances, deficiencies noted during inspections, violations, fines (dollar amount)

civil penalties, and criminal penalties. Should a notice of violation be cited please provide a “Root Cause Analysis,” countermeasures taken and how the violation ultimately affected the environment. Also, include environmental improvements made during the five-year period and any additional steps taken to prevent future noncompliance. Provide a list of operating permits, including permit numbers and issuing agencies.

3. A brief description of any existing site contamination, source of origin, method of source remediation, and actions taken to ensure its containment. Describe the required minimum actions to remediate.
4. A brief description of the organization’s or facility’s environmental improvements implemented, including goals set to achieve reductions and measurable results of all projects or processes.
5. Proof of commitment to environmental excellence through one or both of the methods below:
  - a. Documentation of registration, certification, or active participation in a national, regional or state recognized environmental management program (e.g., ISO 14001, ATMI E3 program, CMA Responsible Care program, AF&PA Environmental, Health, Safety Principles, Green-Star Program) that encompasses the objectives set forth in 5B, or from another environmental program as evidence of commitment to environmental excellence. Documents of registration, certification, or active membership must demonstrate that your organization or facility is a member in good standing. (Provide enough information about the program so that requirements can be determined)
  - b. An environmental excellence plan signed by the organization’s corporate office or by the facility’s plant manager that includes:
    - i. Commitment by senior management to establish an organization- or facility-wide comprehensive environmental management system, including stated goals and objectives to enhance and improve environmental compliance through waste reduction, pollution prevention, water usage and/or conservation of energy and other resources;
    - ii. Development of specific measurable targets to reach the stated goals and objectives and to periodically monitor progress toward achieving these goals. (Please quantify the goals and achievements.) The plan may include documentation, and request for recognition, of existing programs and results to date;
    - iii. Recognition that minimization of adverse impact to human health and the environment is a top priority in the organization’s or facility’s business decisions;
    - iv. Commitment to continuous improvements; and
    - v. Commitment to effective communications with surrounding community.
6. A brief description of the organization’s or facility’s climate change strategy and measures taken to reduce greenhouse emissions.
7. Electronic submission of the application in PDF format is preferred. However, if submitting a paper copy it must be printed on recycled paper and on both sides.



## *Application Review Process*

The SCEEP Advisory Committee will review the application and may, at its discretion, request additional information or a site visit as part of the review process. The applicant will be notified as promptly as possible with results of the review. An applicant or facility may not be eligible to participate in the program if there has been a pattern of permit exceedences, notices of violation, fines, civil penalties, and/or criminal penalties that indicates a lack of commitment to continuously improving environmental performance. The SCEEP reserves the right to review compliance records.

The Advisory Committee will review and compare compliance history reports prepared by the applicant and the South Carolina Department of Health and Environmental Control. Should either of the documents show non-compliance, an evaluation of the severity of the violations or deficiencies will be done on a case-by-case basis to determine membership into the program.

Membership is renewable every three years. Members can submit a renewal application form or update their original application. The Advisory Committee is responsible for ensuring that the members are making continuous improvements towards their stated goals and objectives. Should the membership expire, the facility must reapply for membership.

### *For further information contact:*

Rebecca Sproles, SCEEP Program Coordinator  
S.C. Department of Health and Environmental Control  
Environmental Quality Control  
2600 Bull Street, Columbia, South Carolina 29201  
(803)898-3139, (803)898-1246 fax, rebecca.sproles@dhec.sc.gov

### *Advisory Committee Members*

#### **Matt Campanaro**

*Kimberly-Clark, Beech Island*

#### **Harley Carpenter**

*S.C. Wildlife Federation*

#### **Myra Carpenter, Chair**

*Michelin North America*

#### **Cole Fisher**

*Central South Carolina ReStore*

#### **Trish Jerman**

*S.C. Energy Office*

#### **Tonya Lott**

*S.C. Department of Commerce*

#### **Gwen Geidel**

*University of South Carolina*

#### **Greg Jackman**

*BMW Manufacturing Corp.*

#### **Russell Revell**

*Daimler Vans Manufacturing, LLC*

#### **Chester Sansbury, Vice-Chair**

*League of Women Voters of South Carolina*

#### **Tony Soto**

*The Boeing Company*

#### **Robin Stephens**

*S.C. Department of Health and Environmental Control*

#### **Athena Strickland**

*Domtar Paper Company*

#### **Synithia Williams**

*Lexington County Public Works*

#### **Vivianne Vejdani**

*S.C. Department of Natural Resources*

#### **Van Whitehead**

*Upstate Forever*



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**Application Form**

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Company or Facility Name

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Company Corporate Officer or Facility Plant Manager Name

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Above Person's Title

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Contact Person Name

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Contact Person Title

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Company or Facility Location

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Mailing Address

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City, State, Zip

County

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Phone

Fax

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E-mail



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**Statement of Commitment**

We are committed to improving South Carolina's environment by reducing our waste streams and other environmental impacts through pollution prevention activities and/or through reducing energy or other resource consumption. Recognizing the importance of communication among industries and the community, we commit to sharing our knowledge and expertise through participation in the Environmental Excellence Program.

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Company Corporate Officer or Facility Plant Manager

Date

*P*  
**Please send the completed application electronically with requested attachments to:**

Rebecca Sproles, SCEEP Program Coordinator  
S.C. Department of Health and Environmental Control  
Environmental Quality Control  
2600 Bull Street  
Columbia, South Carolina 29201  
rebecca.sproles@dhec.sc.gov