



UNDERGROUND STORAGE TANK MANAGEMENT DIVISION
BUREAU OF LAND AND WASTE MANAGEMENT

2600 Bull Street, Columbia, SC 29201
Phone (803) 898-0589

UNDERGROUND STORAGE TANK TRANSFER OF OWNERSHIP

(Please print) Site ID Number: _____

Facility Name: _____

Address: _____

Change facility name to: _____

I, _____, hereby take ownership of _____ (number of tanks)
underground storage tanks (USTs) located at the facility address listed above. I understand that my assumption
of ownership of the USTs evidences my responsibility and liability for the USTs, pursuant to the State Under-
ground Petroleum Environmental Response Bank (SUPERB) Act, S.C. Code Ann. § 44-2-10 et.seq (Revised
2002 & Supp. 2003) and the regulations promulgated pursuant to the Act, 25A S.C.Code Ann. Regs. 61-92
(Supp. 2003).

New Owner (Please print)

New Owner

Name: _____

Signature: _____

Address: _____

(Print Signatory Name)

Phone: _____

Previous Owner:
Signature: _____

New Owner's Federal Employee ID#: _____ (Required)

New Owner's South Carolina Business License #: _____ (Optional)

Property Owner

Operator

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Tax Map ID#: _____

Date of Transfer of Ownership: _____

Notary Signature and Stamp: _____

Note: If leasing tanks please do not fill out form. The Department only requires the form to be
submitted if the tanks were purchased. Please make sure the Transfer of Ownership form matches
your Financial Responsibility form with respect to owner names.

Underground Storage Tank Transfer of Ownership

Purpose: This form has been a part of the UST Guidance package for years. This form is used to conduct a transfer of ownership of underground storage tanks.

Item by Item Instructions

1. Site ID Number: Five digit UST permit registration number
2. Facility Name: Current facility name as it appears on the registration certificate
3. Facility Business Address
4. Change facility name to: New name of facility if applicable
5. Ownership statement: Fill in new owner's name and number of tanks at the facility
6. New Owner Name, Address and Phone number: Print name as it will appear on registration certificate
7. New owner signature
8. Print signatory name underneath signature
9. Previous Owners Signature
10. New owner Federal Employee ID#
11. New owner SC Business License #
12. Property owner: Name, address, phone number and tax map #
13. Operator information: An operator is defined as any person in control of, or having responsibility for, the daily operation of the UST system
14. Date of transfer of ownership: This refers to the actual date that the new owner took ownership of the USTs – **not** the date the form is completed.
15. Notary signature and stamp: This form must be notarized and stamped.

Office Mechanics and filing: This is document is a part of the permanent file. Electronic files are updated and then this document is scanned into the database.