



Project Sponsor: _____
Project Name: _____
SRF Project Number: _____

PROJECT INSPECTION DESIGNATION FORM

The SRF Program requires continuous inspection during the entire construction period and the submission of monthly inspection reports. This form should be forwarded to the S. C. Department of Health and Environmental Control, Water Facilities Permitting Division, SRF Section, 2600 Bull Street, Columbia, SC 29201.

Please select one of the following methods of providing construction inspection:

- An Executed Engineering Services Agreement with a Consulting Engineering Firm**

Name of Firm _____

Attach a copy of the signed engineering services agreement

- A Contract with an Independent Construction Inspector**

Attach a copy of the proposed contract, the proposed inspector's qualifications and a plan for back-up assistance, if needed. *SRF approval is required.*

- Construction Inspection will be Performed by the Project Sponsor's Staff**

Attach the names and qualifications of the proposed inspectors. *SRF approval is required.*

Note: Force account work (i.e., any work performed by the Project Sponsor's own employees) is not eligible for SRF funding.

Signature of Project Sponsor's Representative

Date

Print Name and Title of Project Sponsor's Representative

Submit to:

SCDHEC, Water Facilities Permitting Division, SRF Section, 2600 Bull Street, Columbia, SC 29201

DHEC 2324 (9/2008)

INSTRUCTIONS FOR COMPLETING DESIGNATION FORM- DHEC 2324

The purpose of the Project Inspection Designation Form is to identify the continuous construction inspection method the Project Sponsor has selected.

The Project Sponsor's Designated Representative should complete this form.

Please provide the name of the Project Sponsor, project name and State Revolving Fund (SRF) project number.

Please identify the selected method of providing continuous inspection during the entire construction period for the referenced project. Also, please submit the requested attachment(s) with this form.

DHEC Review and Filing. The Bureau of Water will use the above referenced form to document the construction inspection method the Project Sponsor has selected. The form will be kept in the SRF Procurement file of the project name listed on the form. The Project Inspection Designation Form will be retained on file with the Bureau of Water for twenty years.