



Project Name: _____
Project No.: _____
Sponsor's Name: _____
Sponsor's Address: _____
Sponsor's Representative: _____
Sponsor's Rep. Telephone No.: _____

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)
PROJECT CONSTRUCTION SUMMARY

This questionnaire/check sheet is furnished as an administrative aid and is suggested for use in supplying required information and documents as well as for reporting minor changes. After taking bids for construction contracts, this complete package should be forwarded to the SC Department of Health and Environmental Control, Water Facilities Permitting Division, SRF Section, 2600 Bull Street, Columbia, SC 29201.

1. Have there been any changes in the project since the plans and specifications were approved? If yes, list below:

| | |
|--------------------|----------------|
| Addendum No. _____ | Approved _____ |
| Addendum No. _____ | Approved _____ |
| Addendum No. _____ | Approved _____ |

2. Please list any other sources of funding necessary to finance this project. Are additional funds necessary to finance ineligible construction or other ineligible expenditures?

3. Bid Information: Bid Advertisement Date _____ Bid Opening Date _____
 Bid Expiration Date _____

4. Attach the following:

- a. This Project Construction Summary Form (DHEC 2555) signed by the Project Sponsor's Representative.
- b. A certified copy of the advertisement with date of publication.
- c. A copy of the Project Sponsor's Bidders List.
- d. A copy of the detailed bid tabulation certified by the Project Sponsor's engineer.
- e. Proposal of the successful bidder(s).
- f. A copy of the Bid Bond and associated Power of Attorney.
- g. A copy of the Davis-Bacon wage rate used in bidding the project.

- h. A copy of the engineer's award recommendation of low bidder(s) to the Project Sponsor listing the proposed contract amount. If award is recommended to other than low bidder(s), provide justification for this decision.
- i. A certified copy of the Project Sponsor's tentative award resolution listing the proposed contractor(s) and contract amount(s).
- j. A copy of the proposed prime contractor's Buy American Certification (DHEC Form).
- k. A copy of the Prime Contractor's Subagreement Certification Form (DHEC 3591) from the proposed low bidder(s).
- l. Evidence that the low bidder(s) complied with the Disadvantaged Business Enterprise (DBE) requirements listed in the bid documents. **DBE approval must precede bid package approval.**
- m. A copy of the proposed prime contractor's Bidders List.
- n. A copy of the DBE Subcontractor Performance Form (EPA Form 6100-3) from all DBE firms.
- o. A copy of the EEO Documentation Form (DHEC 2323), with all required attachments (to include the Certification by Proposed Prime or Subcontractor Regarding Equal Employment Opportunity (DHEC 3592)), from the proposed prime contractor(s).
- p. A copy of the EEO Documentation Form (DHEC 2323), with all required attachments (to include the Certification by Proposed Prime or Subcontractor Regarding Equal Employment Opportunity (DHEC 3592)), from all subcontractors whose contract amount is expected to exceed \$10,000.
- q. A copy of the Certification Regarding Debarment, Suspension and Other Responsibility Matters (DHEC 3590) from the proposed prime contractor(s).
- r. A copy of the Certification Regarding Debarment, Suspension and Other Responsibility Matters (DHEC 3590) from all subcontractors whose contract amount is expected to equal or exceed \$25,000.
- s. A signed copy of the Project Inspection Designation Form (DHEC 2324), with all required attachments, indicating the selected method of providing continuous inspection during construction.

Signature of Project Sponsor's Representative

Date

Print Name and Title of Project Sponsor's Representative

DHEC 2555 (05/2009)

**INSTRUCTIONS FOR COMPLETING ARRA PROJECT CONSTRUCTION
SUMMARY – DHEC FORM 2555**

The purpose of the ARRA Project Construction Summary form is to aid in providing the required bid documentation as well as for reporting minor changes to SRF projects funded through the American Recovery and Reinvestment Act of 2009 (ARRA).

Project Sponsors must complete this form.

Please provide the name of the project, the SRF project number, the Project Sponsor's name, address, telephone number and name of the Project Sponsor's representative.

Please answer the questions in items 1-4 and attach the items listed under number 5 and forward the form with attachments to the SRF Section for review.

DHEC Review and Filing. The Bureau of Water will use the above referenced form and attachments to review compliance with bidding requirements for SRF projects funded through ARRA. This form will be kept in the SRF Bidding file of the project name listed on the form. The ARRA Project Construction Summary form will be retained on file with the Bureau of Water for twenty years