**PLEASE DO NOT SEND A COPY OF THE INSTRUCTIONS IN WITH YOUR APPLICATION**

If you have any questions while filling out the Designated Responsible Official form, please contact the Bureau of Air Quality, Engineering Services Division by calling (803) 898-4123. Submit the Designated Responsible Official form to:

**Engineering Services Division Director**

**Bureau of Air Quality**

**2600 Bull Street**

**Columbia, South Carolina, 29201**

| **FACILITY IDENTIFICATION** |
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| Facility Name*(This should be the name used to identify the facility)*      | SC Air Permit Number (8-digits only)     -      | Notification Date      |

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| **DESIGNATED RESPONSIBLE OFFICIAL***(Please submit a separate form for each Responsible Official (RO) being designated, added, removed or updated.)* |
| Action: | [ ]  Designate a New RO[ ]  Designate an Additional RO[ ]  Update Current RO Information[ ]  Remove a Former Designated RO |
| Title/Position:       | Salutation:       | First Name:       | Last Name:       |
| Mailing Address:       |
| City:       | State:       | Zip Code:       |
| E-mail Address:       | Phone No.:       | Cell No.:       |
| Reason *(Only provide if removing a Former Designated RO)*      |

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| **RESPONSIBLE OFFICIAL QUALIFICATIONS***(Please check the corresponding boxes that apply to the Responsible Official listed above.)* |
| For a corporation:[ ]  A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or[ ]  A duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a permit and either:[ ]  (i) The facilities employ more than 250 persons or have gross annual sales or expenditures exceeding $25 million (in second quarter l980 dollars); or[ ]  (ii) The delegation of authority to such representative is approved in advance by the Department. |
| For a partnership or sole proprietorship[ ]  A general partner; or[ ]  The proprietor, respectively. |
| For a municipality, State, Federal, or other public agency:[ ]  A principal executive officer; or [ ]  Ranking elected official. |
| For affected sources:[ ]  The designated representative in so far as actions, standards, requirements, or prohibitions under the Title IV acid rain requirements of the Act or the regulations promulgated thereunder are concerned; and the designated representative for any other purposes under Part 70. |

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| **DESIGNATED RESPONSIBLE OFFICIAL SIGNATURE***(Any Designated Responsible Official for the facility can sign form)* |
| Title/Position:       | Salutation:       | First Name:       | Last Name:       |
| As a duly authorized representative of this facility, with the responsibility to ensure that this facility is in compliance with the requirements of the operating permit issued by the Department, I certify that the information in this form is true, accurate, and complete. |
|  |       |
| Signature of Responsible Official | Date |